

**School District of New Auburn**  
**Regular Monthly School Board Meeting**  
**Monday April 22, 2024**  
**High School Library**  
**5:30 pm**

**AGENDA:**

1. Call to Order by District Administrator
2. Pledge of Allegiance
3. Roll Call
4. Election of Officers
  - A. President
  - B. Vice President
  - C. Treasurer
  - D. Clerk
5. Committee Assignments by President
  - A. CESA 10 School Board Representative
  - B. WASB School Board Representative
  - C. ESSA and Tech Committee Representative
6. Approve the Agenda
7. Approve the Minutes
8. District Financial Report
  - A. District Account
  - B. Activity Accounts
9. Record of Receipts
10. Approve the Bills
11. Special Presentations/Recognitions - (May not be present do to athletic schedule changes)
  - A. Valedictorian/Academic Excellence Scholarship winner - Lauren Allison
  - B. Salutatorian - Morgan Berg
  - C. Technical Excellence Scholarship winner - Gabe Quinn
  - D. Career Day Presentation - Mrs. Dachel
12. Public Comments-Limited to agenda items only and not more than three (3) minutes per speaker and thirty (30) overall. If more than ten (10) individuals would like to speak, the board chair may direct the speakers to be drawn by lots or reduce the speaking time.
13. Old Business
  - A. Volume 33.1 Policies and Technical Corrections-Second Reading

**Policies**

po0100

DEFINITIONS

## **Policies**

po0122	BOARD POWERS
po144.3	CONFLICT OF INTEREST
po171.3	CLERK
po1211	WHISTLEBLOWER PROTECTION
po2250	INNOVATIVE PROGRAMS
po2413	HEALTH EDUCATION
po2460.03	INDEPENDENT EDUCATIONAL EVALUATION
po3211	WHISTLEBLOWER PROTECTION
po3431	EMPLOYEE LEAVES
po4211	WHISTLEBLOWER PROTECTION
po4431	EMPLOYEE LEAVES
po5517	STUDENT ANTI-HARASSMENT
po5610	SUSPENSION AND EXPULSION
po7440	FACILITY SECURITY
po8120	VOLUNTEERS
po8310	PUBLIC RECORDS
po8330	STUDENT RECORDS
po8407	SCHOOL RESOURCE OFFICER
po8431	PREPAREDNESS FOR TOXIC HAZARD
po9130	PUBLIC REQUESTS, SUGGESTIONS, OR COMPLAINTS
po9140	CITIZENS' ADVISORY COMMITTEES

## **Tech Corrections**

po171.4	TREASURER OR DESIGNEE
po2210	CURRICULUM DEVELOPMENT
po2230	CURRICULUM COURSE GUIDES
po8442	REPORTING ACCIDENTS

### 14. New Business

- A. M3 Insurance Renewal
- B. Certified Teacher Recommended Contract Increase for 2024-25
- C. North Bleacher Upgrade
  - i. Add Steps with railings
- D. Business Teacher 2024-25
  - i. Leave of Absence for Mr. Weinert
  - ii. Recommend hire Eric Weis

- E. Hire Special Education Director
- F. Wellness Policy Update
- G. Purchase of Side by Side for Baseball and Softball Fields
  - I. Use surplus in snow removal budget to purchase a side by side

15. Administrative Reports:

- A. Karson Rihn
  - i. Athletic Department Review Presentation
  - ii. Coaches Handbook Review
  - iii. Athletic and Activities Code Handbook Review
- B. Kayla Westrich
- C. Jim Reif
  - i. Update on New Door System
    - a. Doors now automatically lock and unlock
  - ii. CESA 10 USDA Grant
    - a. Looking to upgrade from Smartboards to Interactive TVs
    - b. Between \$22,000 and \$27,000
    - c. Hope to upgrade 12 rooms throughout the building
  - iii. Feedback on Nexus Proposal
    - a. Possible Nexus meeting
  - iv. Five Year Strategic Plan Meeting
  - v. Feedback on New Board Member Meeting
  - vi. Request to Purchase 40 acres of district land in Chippewa County
  - vii. Plan for May
  - viii. Hiring Update

16. Closed Session Convene to closed session under WI SS 19.85(1)(c) for consideration of employment, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

- A. Update on employee action plans

17. Set Next Meeting Date, May 20, at 5:30 pm.

18. Adjournment

**SCHOOL DISTRICT OF NEW AUBURN**  
**Regular School Board Meeting Minutes-OPEN Session**  
**Monday April 22, 2024**

1. **Call to Order by District Administrator at 5:30 P.M.**
2. **Pledge of Allegiance**
3. **Roll Call:**  
**Present:** Tim Trowbridge, Shannon Berg, Louise Cody, Nick Jones, Michelle Rayburn  
**Absent:**  
**Also Present:** Jim Reif, HS Principal/District Administrator; Carrie Johnson Finance Director; Kayla Westrick PreK-8 Principal
4. **Election of Officers**
  - a. **President**-Tim Trowbridge motioned and Nick Jones seconded to approve the nomination of Louise Cody as New Auburn School Board President. Motion carried 5-0.
  - b. **Vice President**-Tim Trowbridge motioned and Louise Cody seconded to approve the nomination of Nick Jones as New Auburn School Board Vice President. Motion carried 5-0.
  - c. **Treasure**-Tim Trowbridge motioned and Shannon seconded to approve the nomination of Michelle Rayburn as New Auburn School Board Treasurer. Motion carried 5-0.
  - d. **Clerk**-Tim Trowbridge motioned and Louise Cody seconded to approve the nomination of Shannon Berg as New Auburn School Board Clerk. Motion carried 5-0.
5. **Committee Assignments by President**
  - a. CESA 10 School Board Representative-Shannon Berg
  - b. WASB Representative-Michelle Rayburn, alternate Shannan Berg
  - c. ESSA Representative-Louise Cody
6. **Approve the Agenda**-Tim Trowbridge motioned and Michelle Rayburn seconded to approve the agenda. Motion carried 5-0.
7. **Approve the Minutes of Regular Board Meeting**-Nick Jones motioned and Shannon Berg seconded to approve the meeting minutes. Motion carried 5-0.
8. **District Financial Report**-Presented by Carrie Johnson
  - a. **District Accounts**
  - b. **Activity Accounts**
9. **Record of Receipts**-Michelle Rayburn motioned and Louise Cody seconded to approve the record or receipts. Motion carried 5-0.
10. **Approve the Bills**-Shannon Berg motioned and Tim Trowbridge seconded to approve the bills. Motion carried 5-0.
11. **Special Presentations/Recognitions** - (May not be present do to athletic schedule changes)
  - i. Valedictorian/Academic Excellence Scholarship winner - Lauren Allison
  - ii. Salutatorian - Morgan Berg
  - iii. Technical Excellence Scholarship winner - Gabe Quinn
  - iv. Career Day Presentation - Mrs. Dachel, Mrs North, Mrs Schiel

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**12. Public Comments-Limited to agenda items only and not more than three (3) minutes per speaker and thirty (30) overall. If more than ten (10) individuals would like to speak, the board chair may direct the speakers to be drawn by lots or reduce the speaking time.**

**13. Old Business-**

- a. Volume 33.1 Policies and Technical Corrections-Second Reading- Policies # 3431 and 4431 were tabled. Louise Cody motioned and Tim Trowbridge seconded to approve remaining policies from volume 33.1 for a second reading and adopted as read. Motion carried 5-0.

**14. New Business-**

- a. M3 Insurance Renewal-Tim Trowbridge motioned and Nick Jones seconded the option #2 as presented for renewal of insurance. Motion carried 5-0.
- b. Certified Teacher Recommended Contract Increase for 2024-25-Louise Cody motioned and Shannon Berg seconded to approve the 24-25 school year Certified Teacher Contract recommendation. Motion carried 5-0.
- c. South Bleacher Upgrade-Shannon Berg motioned and Tim Trowbridge seconded to accept the bid from H2I Group for \$6430.98. Motion carried 5-0.
- d. Business Teacher 2024-25
  - i. Leave of Absence for Mr. Weinert-Louise Cody motioned and Michelle Rayburn seconded to approve the leave of absence for Dustin Weinert. Motion carried 5-0.
  - ii. Recommend hire Eric Weis-Tim Trowbridge motioned and Nick Jones seconded to hire Eric Weis as long-term substitute teacher for business education for the 24-25 school year. Motion carried 5-0.
- e. Hire Special Education Director-candidate withdrew.
- f. Wellness Policy Update-Shannon Berg motioned and Michelle Rayburn seconded the updates to the wellness policy. Motion carried 5-0.
- g. Purchase of Side by Side for Baseball and Softball Fields
  - I. Use surplus in snow removal budget to purchase a side by side-Louise Cody motioned and Michelle Rayburn seconded to table discussion until the May school board meeting. Motion carried 5-0.

**15. Administrative Reports:**

- a. Karson Rihn
  - i. Athletic Department Review Presentation
  - ii. Coaches Handbook Review
  - iii. Athletic and Activities Code Handbook Review
- b. Kayla Westrich
  - i. Scheduling/Staffing for 24-25 school year
  - ii. 4 English Learner students moved into the district

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- iii. Increase in IEP numbers for next school year
- iv. Elementary Spring Fling Dance was held last week
  
- c. Jim Reif
  - i. Update on New Door System
    - a. Doors now automatically lock and unlock
  - ii. CESA 10 USDA Grant
    - a. Looking to upgrade from Smartboards to Interactive TVs
    - b. Between \$22,000 and \$27,000
    - c. Hope to upgrade 12 rooms throughout the building
  - iii. Feedback on Nexus Proposal
    - a. Possible Nexus meeting-May 29th
  - iv. Five Year Strategic Plan Meeting-Louise Cody and Michelle Rayburn will assist
  - v. Feedback on New Board Member Meeting
  - vi. Request to Purchase 40 acres of district land in Chippewa County
  - vii. Plan for May
  - viii. Hiring Update

**Louise Cody motioned and Shannon Berg seconded to convene to closed session at 7:42 PM. Motion carried 5-0.**

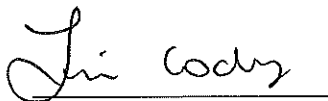
- 16. Closed Session-** Convene to closed session under WI SS 19.85(1)(c) for consideration of employment, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

- A. Update on employee action plans

**Louise Cody motioned and Michelle Rayburn seconded to reconvene to open session at 8:17 PM. Motion carried 5-0.**

- 17. Set Next Meeting Date, May 20, at 5:30 pm.**

- 18. Adjournment-**Louise Cody motioned and Shannon Berg seconded to adjourn the meeting at 8:18 PM. Motion carried 5-0.



Louise Cody, President

New Auburn School Board



Shannon Berg, Clerk

New Auburn School Board